

Sackets Harbor Central School District

2013-2014 Budget Calendar

2012

November 13 th	Budget Calendar to the Board of Education Discussion of Preliminary Budget items with Board Distribution of Budget Development Materials
December 18 th	Discussion of Preliminary Budget items with Board
December 20 th	Preliminary budgets submitted by all departments

2013

January 1 st - February 12 th	Budget Study Sessions - Review/Revise budget requests
January 15 th	Discussion of Preliminary Budget items with Board
February 12 th	Discussion of BOCES Services budget with Board Tax levy limit calculation review/adoption
March 1 st	Tax levy limit calculation submission
February 13 th - March 19 th	Budget Study Sessions - Continue review of budget and Property Tax Impact
March 19 th	Board of Education meeting – Present Preliminary Budget Plan Board of Education adopts Legal Notice Review of Final BOCES service request
April 5 th	Publication deadline – legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote (4/5, 4/18, 5/2, 5/9) - 45 days before date of budget vote
March 26 th or April 9 th	Board of Education Budget Workshop – Final Budget Presentation Board of Education <u>adopts</u> Budget and Property Tax Report Card
March 27 th or April 10 th	Transmit Property Tax Report Card to SED and send to local newspaper (within 24 hours of budget adoption)
April 16 th	Board of Education Meeting Appointment of Election Inspectors
April 22 nd	Deadline for Petitions for Nominations of Board of Education Candidates (30 days preceding budget vote)
April 23 rd	Lot drawing for determination of order of listing Board candidates on ballot
April 24 th	Finalize Budget Statement for printing to be made available upon request (14-21 days prior to annual meeting – 5/21/12)
May 14 th	Budget Hearing held at Board Meeting – Line Item budget available for all District Residents (7-14 days prior to budget vote)
May 15 th	Budget Notice (Postcard) mailed to all District Residents (after budget hearing but no later than 6 days prior to the vote) Absentee ballots mailed to permanently disabled registered voters
May 21 st	Annual Budget Vote/Meeting